



Job Description

Job title:	Cell Production Technician
Location:	Ramsey, NJ
Contract:	Permanent
Hours of work:	40 hours per week – some evening and weekend work may be required
Department:	Cell Production
Reporting to:	Production Manager

Job Purpose

- Ensure the high-quality manufacture of all types of bladders;
- Meeting daily targets to ensure due dates are accomplished;
- Continually develop skills in bladder manufacturing to ensure consistent progression.

Main Duties

Level 1 Cell Production Technicians:

- Help the Cell Production Senior Manager by completing general duties and aiding lower band Technicians who may be struggling with their work;
- Deliver the training program to new starters, on rotation with other Level 1 technicians;
- Provide continual support and coaching to technicians at all other levels;
- Attend management meetings where required;
- Produce management reports as required;
- Raise NCR's and assist with containment and corrective action;
- Complete quality control checks and spot checks on lower band technicians' bladders;
- Conduct practical assessments with applicants at Cell Production interviews;
- Carry out continuous improvement tasks as required.

Level 2 Cell Production Technicians:

- Manufacturing of all types of bladders from all materials to the required quality with no assistance;
- Display excellent time management skills by maintaining schedule throughout the production of complex bladders without any assistance;
- Help the Cell Production Senior Manager by completing general duties and occasionally aiding lower band Technicians who may be struggling with their work;
- Carry-out servicing and recertification on all bladders without supervision.

Level 3 Cell Production Technicians:

- Manufacturing of most types of bladder from all materials to the required quality with minimal assistance;
- Display good time management skills by maintaining schedule throughout the production of medium difficulty bladders with minimal assistance;
- Be fully versed in most aspects of bladder manufacturing;
- Be capable of producing an effective prototype bladder with supervision from the Prototype Supervisor; highlight any possible design flaws or flapping changes needed from the 3DVia/Card model, produce clear and accurate build manual photographs and foam notes for other Technicians and set the base time for production of the cell so that future scheduling can be done as accurately as possible;
- Carry-out servicing and recertification on all bladders with minimal supervision.

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**Level 4 Cell Production Technicians:**

- Manufacturing of some more complex bladders from standard materials to the required quality with minimal assistance;
- Quality assurance of work to ensure that they produce a high-quality bladder without non-conformances.

Level 5 Cell Production Technicians:

- Having passed probation period: required to have learnt the fundamentals of bladder manufacturing with continual improvement in finish quality of product;
- Manufacturing of a less complex or standard bladders manufactured from standard materials to the required quality with some assistance;
- Display good time management skills by maintaining schedule throughout the production of bladders with only some assistance;
- Help the Cell Production Senior Manager by completing general duties;
- Liaise with the Level 1 Cell Production Technicians to gain on-the-job training in all manufacturing processes to continually improve skills and efficiency levels and to be able to progress to more difficult cells and levels;
- Quality assurance of work to ensure high-quality bladder production; some non-conformances are to be expected but should be self-found and reported.

All duties of the previous levels are a prerequisite of progression to a higher level.

From time to time any technician may be required to assist by working on the Production Line for any unspecified length of time but this will not affect the potential to earn the Finishing Bonus.

Responsibilities & Competences

- Ownership of jobs throughout cell production;
- Ownership of tools and equipment reporting any concerns immediately;
- Shared ownership of workspace preventative maintenance and housekeeping;
- Immediate escalation of schedule, health and safety or technical concerns through the correct channels;
- Understanding of all stage checks;
- Complete Cell Production training fundamentals.

Behaviors

- Excellent time management skills;
- Strong attention to detail and accuracy at all times;
- Team player who understands how missed deadlines affect others;
- Hard working and committed to complete each build;
- Approachable and willing to assist others;
- Confidence to communicate progress to relevant colleagues.



Job Requirements				
Levels: 1 = basis, 3 = proficient, 5 = expert	level	Must	Nice to have	Remarks if skill not available
Able to achieve set deadlines	5	X		
English spoken and written, fluently	3	X		
Self-starter and hit the ground running	4	X		
Strong attention to detail	4	X		
Educated to GCSE level as a minimum	3	X		
Relevant practical experience	3	X		Hobby, education, or work exp.
One year of relevant professional experience	3		X	